**國立雲林科技大學教師評審委員會設置辦法**

**Regulations for the Establishment of the Faculty Evaluation Committee at National Yunlin University of Science and Technology**

Passed at the 3rd University Affairs Meeting of the 1997 academic year on March 18, 1998

Approved by the Ministry of Education on May 8, 1998, with document number Tai (87) Ji (3) Zi No. 87045683

Amended and passed at the 3rd University Affairs Meeting of the 1999 academic year on June 21, 2000

Approved by the Ministry of Education on November 21, 2000, with document number Tai (89) Ji (3) Zi No. 89145167

Amended and passed at the 2nd University Affairs Meeting of the 2004 academic year on March 30, 2005

Approved by the Ministry of Education on November 15, 2005, with document number Tai Ji (3) Zi No. 0940155952 and on December 13, 2005, with document number Tai Ji (3) Zi No. 0940173245

Amended and passed at the 1st University Affairs Meeting of the 2007 academic year on October 24, 2007

Passed at the 2nd University Affairs Meeting of the 2007 academic year on April 2, 2008

Passed at the 3rd University Affairs Meeting of the 2007 academic year on June 18, 2008

Passed at the 2nd University Affairs Meeting of the 2007 academic year on May 19, 2010

Passed at the 1st University Affairs Meeting of the 2013 academic year on November 6, 2013

Passed at the 1st University Affairs Meeting of the 2017 academic year on November 29, 2017

Passed at the 2nd University Affairs Meeting of the 2017 academic year on June 13, 2018

Passed at the 2nd University Affairs Meeting of the 2020 academic year on June 2, 2021

Passed at the 2nd University Affairs Meeting of the 2021 academic year on June 1, 2022

Article 1: The National Yunlin University of Science and Technology (hereinafter referred to as YunTech) establishes the Faculty Evaluation Committee in accordance with Article 20 of the University Act and Article 12 of YunTech's Organizational Regulations.

Article 2: The Faculty Evaluation Committee of YunTech reviews the appointment, term of appointment, promotion, suspension, dismissal, reappointment, discontinuation of appointment, further studies, academic research, sabbatical leave, major rewards and punishments, extension of term, reasons for severance, and other matters that should be reviewed (evaluated) according to laws and regulations, for full-time and part-time faculty members and professional technicians of YunTech, in accordance with the "University Act", "Teachers’ Act", "Act Governing the Appointment of Educators" and its Enforcement Rules, "Regulations Governing Accreditation of Teacher Qualifications at Junior Colleges and Institutions of Higher Education", "Regulations for the Appointment of Part-time Teachers at Junior Colleges and Institutions of Higher Education", and "Regulations for the Appointment and Promotion Review of Full-time Faculty Members at YunTech". The assignment of duties for the review items of the Faculty Evaluation Committees at all levels of YunTech is authorized by the Faculty Evaluation Committee of YunTech.

Article 3: The Faculty Evaluation Committee of YunTech is divided into the following three levels:

-University Faculty Evaluation Committee (hereinafter referred to as the University FEC).

- College Faculty Evaluation Committee (hereinafter referred to as the College FEC).

- Department, Graduate School, Degree Program, General Education Center, Faculty Education Center Faculty Evaluation Committee (hereinafter collectively referred to as the Department FEC).

Article 4: The University FEC consists of 17 to 25 members, with the Vice President, Dean of Academic Affairs, and Deans of each College as ex-officio members. Additionally, each College elects three members from among the full-time professors of the College by anonymous voting at the College Affairs Meeting, but the elected members from the same department (Graduate School, Degree Program, General Education Center, Faculty Education Center) are limited to one. The number of elected members must not be less than half of the total number of members; among them, members of either gender should account for more than one-third of the total number of members (the sum of ex-officio members and elected members).

If a college does not have enough professors to meet the gender ratio principle, it can elect professors in the same or highly related academic fields inside or outside the university who hold professor certificates, as decided by the College Affairs Meeting. The term of service for elected members is one academic year, and they can be re-elected twice.

The University FEC is convened by a Vice President appointed by the President, who serves as the chairperson at the meeting. If the chairperson is absent, a chairperson is elected from among the members present at the meeting.

The Personnel Office is responsible for the business related to the University FEC, and the Office of Academic Affairs is responsible for the submission of works for review.

Article 5: The College FEC consists of 11 to 19 members, with the Dean of the College as an ex-officio member. The remaining members are elected from among the full-time professors at the College by anonymous voting at the College Affairs Meeting. Each department (Graduate School, Degree Program, General Education Center, Faculty Education Center) should have at least one elected member. The term of service is one academic year, and they can be re-elected.

If a college does not have enough professors, it can elect professors in the same or highly related academic fields inside or outside the university who hold professor certificates, as decided by the College Affairs Meeting.

The College FEC is convened by the Dean of the College, who serves as the chairperson at the meeting. If the chairperson is absent, a chairperson is elected from among the members present at the meeting.

For a new College that is being established, a temporary College FEC can be formed during the preparation period in accordance with the provisions of the first paragraph of this article, to review matters related to the appointment of faculty, after approval by the President.

Article 6: The Department FEC consists of 7 to 11 members, with the Chair of Department, Director of Graduate School, Director of Degree Program, Chief Director of General Education Center, and Chief Director of Faculty Education Center as ex-officio members. The remaining members are elected from among the full-time professors of the department (Graduate School, Degree Program, General Education Center, Faculty Education Center) by anonymous voting at the department (Graduate School, Degree Program, General Education Center, Faculty Education Center) affairs meeting. If the department (Graduate School, Degree Program, General Education Center, Faculty Education Center) does not have enough professors, they can be elected from among associate professors. If a department (Graduate School, Degree Program, General Education Center, Faculty Education Center) does not have enough teachers or associate professors or above, they can be elected from professors in the same or highly related academic fields inside or outside the university who hold professor certificates, as decided by the Department (Graduate School, Degree Program, General Education Center, Faculty Education Center) Affairs Meeting. The term of service for elected members is one academic year, and they can be re-elected.

The Department FEC is convened by the Chair of Department, Director of Graduate School, Director of Degree Program, Chief Director of General Education Center, or Chief Director of Faculty Education Center, who serves as the chairperson at the meeting. If the chairperson is absent, a chairperson is elected from among the members present at the meeting.

For a new department (Graduate School, Center, Degree Program) that is being established, a temporary Department FEC can be formed during the preparation period in accordance with the provisions of the first paragraph of this article, to review matters related to the appointment of faculty, after approval by the President.

Article 7: When the Department FEC reviews new appointments or promotions, the review should be conducted by faculty members who are at the same level or above as the proposed appointment (promotion). If the members of the Department FEC do not meet the above requirements, the department (Graduate School, Degree Program, General Education Center, Faculty Education Center) supervisor nominates and the Department (Graduate School, Degree Program, General Education Center, Teacher Education Center) Affairs Meeting approves, and follows the administrative procedure to request the President's approval to add professors from the same or highly related academic fields inside or outside the university who hold professor certificates to form an appointment or promotion review group. The number of members present at the review group must be at least two-thirds (inclusive) of the original number of the Evaluation Committee, and a convener is elected from among the members of the review group to preside over the meeting. The members of the original Evaluation Committee of the next lower level should still attend the meeting and can express their opinions on the proposed appointment or promotion of faculty members, but they do not have decision rights (including the right to vote). The decisions of the review group are equivalent to the decisions of the Department FEC.

Article 8: Each level of the Evaluation Committee should hold at least one meeting per semester, and temporary meetings can be held when necessary. They should also convene in accordance with the meeting time of the Evaluation Committee at the next higher level. In accordance with the meeting time of the University FEC, the Personnel Office sets the operation schedule and implements it after approval by the President.

Article 9: A meeting of each level of the Evaluation Committee cannot be held unless more than two-thirds of the members are present. The Department FEC requires the agreement of more than two-thirds of the members present to pass, and the University and College FECs require the agreement of more than half of the members present to pass. Promotions, discontinuation of appointment, dismissals, suspensions, and other important matters require the agreement of more than two-thirds of the members present to pass. However, if the Teachers’ Act and the Regulations for the Appointment of Part-time Teachers at Junior Colleges and Institutions of Higher Education have other requirements for attendance and decision-making thresholds, they shall be followed in accordance with their regulations.

If the decision of the Department FEC is obviously inconsistent with the regulations or is obviously inappropriate due to clear evidence, the College FEC can directly review and revise it according to the regulations. The University FEC can perform the same for the College FEC. Members of each level of the Evaluation Committee cannot be represented by others when they are on public duty or on leave, but others can be invited to attend the meeting to report or explain.

Article 10: When the Evaluation Committee at each level conducts a review, if a review member has one of the following relationships with the party involved in the review case, they should recuse themselves and should not participate in the review:

1. The person or their spouse, blood relatives within four degrees of kinship, or in-laws within three degrees of kinship, or those who have had such relationships.

2. There has been a teacher-student relationship for guiding doctoral or master's degree theses (thesis advising professors).

3. Related interested parties, as decided by the Evaluation Committee, should recuse themselves.

4. Those who should recuse themselves according to other laws and regulations.

If a member of the Evaluation Committee believes that there are special reasons other than those mentioned in the previous paragraph for recusal when reviewing a case, they can apply for recusal.

If there are concrete facts to believe that a member of the Evaluation Committee may be biased in reviewing a case, the party involved can apply to the Evaluation Committee for the member to recuse themselves, and should state their reasons and facts, and make appropriate explanations; the member who applied for recusal can submit an opinion letter.

The result of the applications mentioned in the previous two paragraphs are determined by the Evaluation Committee.

If a member of the Evaluation Committee has the situation specified in the first paragraph and does not recuse themselves on their own, and the party involved does not apply for recusal, the chairperson can ask the member to recuse themselves after a decision by the Evaluation Committee.

If a member who should recuse themselves is present, they are not counted in the number of members present for the decision.

Article 11: The Director of the Personnel Office attends the meetings of the University FEC; the convener of the Evaluation Committee at each level can invite other relevant personnel to attend the meeting to report or explain as needed.

Article 12: Each level of the Evaluation Committee should make a record of the meeting. For cases that need to be reviewed by the Evaluation Committee at the next higher level, the meeting record and related materials should be sent for review within a certain period.

The matters reviewed and decided by the University FEC are all implemented after approval by the President; if the President has differing opinions on the review results, they can be returned for reconsideration.

Article 13: Each level of the Evaluation Committees holds the election of members for the next academic year in May of each year and should also elect two backup members. The list of elected members (including backup members) should be sent to the Personnel Office for reference before June 1.

If an elected member leaves during their term or is approved for secondment, sabbatical leave, or leave of absence for study or research, they are replaced by the backup members of the original elected unit in order, and their term of service is limited to the remaining term.

Article 14: These regulations are drafted by the University FEC, submitted to the University Affairs Meeting for approval, and implemented after approval by the President. The same applies to amendments.